

ANNUAL MEETING MINUTES; October 19, 2015, 7:00m p.m. Berean Baptist Church

Present:

Board Members: President Dan Jones, Vice-President Margaret Johnson, Treasurer Cynthia Klaila, Secretary Carol Driscoll (Scribe),
Absent, scheduling conflict - Member-At-Large Rick Brittain who is stepping down.

Residents: Wayne Chesna, Charles Kimbrell, Lori Parenti, Raymond Peabody, Joan Reynolds, Barbara Saya, Forrest Smith representing our member host Berean Baptist Church.

Speakers: APD Detectives Verlanda Natewa and Dee Candelaria

Openings and Introductions:

Upon signing in attendants were each given a door prize ticket and a small gift, invited to take copies of the Agenda, Annual Report and Trivia Quiz, given an opportunity to pay their annual dues for the year October 2015 – October 2016. They were also advised of the location of refreshments and to review door prizes to be awarded later in the evening.

President Dan Jones introduced the board members and guest speakers and called for self introductions of residents. Once again Ray Peabody was the resident with the most longevity having been in San Gabriel since 1967. While last years newest member had been here five months, this years “newbie” was Wayne Chesna who very recently moved into the neighborhood.

Speaker Presentation:

Our speakers, Detectives Verlanda Natewa and Dee Candelaria from the APD White Collar Crime Unit, gave an informative talk on how to protect oneself from all sorts of crimes that can often go unnoticed at the outset. As White Collar Crime is currently the fastest growing form of crime in the United States, the unit is currently working on a program publicizing the “scam of the week” to bring greater awareness to would-be victims. . Detective Natewa was herself the victim of what is called skimming, a “special” card reading sleeve inserted in an ATM, gas pump or other card reading machine. These sleeves can be almost undetectable but if you have any concern just give the outside of the card slot a little tug before inserting your card. If it moves or comes out report immediately to the management of the business. Another cautionary step at card machines is to shield the keypad when entering your PIN or other identifying number. Many times thieves will have installed hidden cameras capable of reading your card number and the keypad.

Numerous white collar crimes utilize the telephone pretending to be someone from the IRS calling to advise you that you are in arrears on your taxes and must bring cash and meet an agent at a specific location in order to avoid being fined or arrested. Others will identify themselves as some arm of the court system advising you that you are in trouble; you have failed to appear or have an outstanding warrant, etc. and must now pay a fine to avoid being jailed. Some will say they are from a utility company and your power or water is about to be shut off. In all these cases the caller is playing on the fear factor - but the intended victim has the upper hand if he or she takes it slow and thinks clearly. These cons even try to spoil the more fun aspects of life being the caller who says you must pay the taxes on your lottery or sweep stakes winnings before you can collect your money. Do not fall prey or give these callers **any** information. If you wish, you can ask for a phone number where you can call them back. Sometimes this will be enough to scare them off but even if not, do not call them back on that number. If you have any concerns about your status with any agency consult the phone directory or Internet to obtain a legitimate phone number and call that number. Or call APD’s Crime Prevention Unit at **505-244-6644**. If the scam is not in their area of responsibility they can direct you to the appropriate agency. They have working relationships with IRS, Social Security, FBI, USPS, TFC, Homeland Security and others.

Many scams make extensive use of the Internet where there is a huge market for victims. Con artists know how to make themselves appear to be members of real dating sites. They then match up with real clients and spend weeks, months or even years developing a relationship and building trust that eventually deepens to a point where the victims respond to pleas for urgently needed funds often amounting to thousands of dollars. Once the victim has made a wire transfer, which is always to a disguised off-shore account, that money is gone forever. Some times the plea for funds is from someone pretending to be a relative who has been robbed or stricken ill while traveling outside the country and needs money **now**. **Never** respond to such a request without first checking with your relative through known channels.

Another technique is the hacking of loan application sites enabling the cons to collect SSN, DOB and other personal information that makes it possible to steal your identity. Once again you have an edge here. **Do not respond** to an

invitation to set up a loan or a credit card application or any other “offer.” **Be the initiator** and check carefully to be sure you are in contact with the actual credit union, bank or loan company. Legitimate companies dislike poor spelling or sentence construction on their sites which are often present on bogus sites. Sometimes hovering the cursor on the screen in the body of the site will cause a small box to appear at the bottom of your screen near the task bar. If the text in that box bears no resemblance to the site you are accessing exit immediately and contact the legitimate agency.

Neighborhood cluster box break-ins are getting more sophisticated with crooks who replicate a key and open boxes without leaving any evidence that the new credit card or rebate check you have been expecting is now in the wrong hands. We also have people paying multiple visits to mailboxes, collecting the credit card application on one visit and the actual card a few weeks later. We learned that there is no ink that can prevent “wiping checks” which is erasing and replacing the Payable to and Amount boxes with other information. Even USPS blue drop boxes aren’t 100% safe. Crooks use double sided tape or other sticky substance on the end of a string to remove envelopes, keeping those that might contain something of use to them in their pursuit of wealth at your expense. It’s safer to go inside or to use drop boxes only at times when you know a postal service pickup is scheduled. Some other things you can do to reduce your likelihood of being victimized are:

- ✧ Keep a list, under lock and key, containing all your credit card numbers along with expiration date and the security code on the back. In the event that your cards are lost or stolen you can quickly report these numbers to the card companies.
- ✧ Frequently check your card balances and charge history; weekly is recommended.
- ✧ On the above list record all your bank account numbers including routing numbers.
- ✧ Frequently access your bank account balances and histories; weekly is recommended.
- ✧ Make it a habit to check your credit score regularly. Any inquiries, new cards or changes you have **not** initiated are reason to follow up with the company or companies in question. You are entitled to one free report from each of the three national credit reporting organizations. They are:
 - Equifax 800-525-6285
 - Experian 800-397-3742
 - Trans Union 800-680-7289
- ✧ Never place envelopes containing checks or financial information in your curbside mailbox or other unsecured box.
- ✧ When you’re away from home, and the house is vacant, resist the urge to post your vacation photos on Facebook. Don’t advertise that your home is vacant; wait until you return.
- ✧ Never leave your garage door opener or insurance and registration papers in your car. The door opener makes access to your home easier. The paperwork can be used to lend legitimacy to stolen vehicles.
- ✧ Think about what you are doing or being asked to do.
 - If it sounds suspicious, back off. Don’t become a victim.
 - If it sounds too good to be true, it probably is.
 - Do not fall prey to pressure; that is a common tactic of con artists.
- ✧ Check credentials.
- ✧ If you do get conned do not let embarrassment win and give the cons a chance to continue their scam. Report it immediately to 768-2300 or 242-COPS.
- ✧ If you have a no-soliciting sign near your front door remind those who ring the bell or knock that the sign is there for a reason and you will be calling the police.
- ✧ Be vigilant at all times.

Reports:

- ✧ **Annual Report** - President Dan Jones reviewed the events, publications and initiatives undertaken this year by the Board on behalf of San Gabriel residents. A copy of this report is attached to these minutes.
- ✧ **Treasurer’s Report** - Treasurer Cynthia Klaila gave her report indicated that the association started the 2014-2015 fiscal year with \$713.07 and closed out the year with \$627.86. A copy of her report detailing income and expenses is attached to these minutes.
- ✧ **Secretary’s report** - Secretary Carol Driscoll offered those present the opportunity to forego a formal reading stating that copies are available at the back of the room or electronically by request. Joan Reynolds moved that the minutes stand as prepared by the Secretary; Lori Parenti seconded; proposal accepted unopposed.

Open Forum:

✧ **Marble Brewery:**

President Dan Jones gave a report on a proposal to convert a long-vacant former post office property at 9904 Montgomery into a satellite location of the downtown Marble Brewery. New owners of the property, Coe and Peterson, plan to transform the 10,000-square-foot building into a “lifestyle center.” Dan has been doing extensive research into another Marble Brewery satellite in a west side residential neighborhood and has learned that there have been no complaints. Since there will be music at Heights location he has been checking city ordinances regarding noise levels and learned that all existing regulations will apply. The proposal, which includes an outdoor beer garden on the west side of the building, is immediately adjacent to homes on the north end of Pitt Street raising concern about noise. Dan has learned that the music will originate inside the building with an acoustic wall on the east side of the sound stage and the opening to the outdoor beer garden facing west. The good news is that these brew pubs tend not to draw problem crowds and city ordinances favor the residents. Dan will be attending the zoning hearing on Tuesday as President of the Association. He was acknowledged for his diligence on our behalf.

✧ **Morris and Comanche Auto Service:**

Windows have been shot out at the southwest location twice. Witnesses have observed a white pickup but apparently no responsibility has been assigned.

✧ **Nextdoor Neighborhood Network:**

We now have 89 subscribers and people are finding the site very useful. It has features our former email bulletin list could not provide including receiving alerts for emergencies, event postings and the ability of homes to be on a map of holiday decorated homes or those giving out treats on Halloween. There are many other features and residents are encouraged to check it out. If you sign up and don’t like it you can easily unsubscribe.

Door Prizes:

Since your Board members had arranged for an abundance of door prizes Wayne Chesna, Charlie Kimbrell, Lori Parenti, Raymond Peabody, Joan Reynolds, Barbara Saya and Forrest Smith all went home with prizes.

Trivia Quiz:

The quiz this year was comprised of both multiple choice and true/false questions all having to do with little known facts about New Mexico. Since Yours Truly made an error on one of the questions all contestants were given a free point regardless of their answer. Lori Parenti was the undisputed winner garnering 9 out of 10 questions correctly.

Election of slate of five (5) officers:

Dan, Margaret, Cynthia and Carol stated their willingness to remain in their current positions.* There were no other nominations for those positions and no one volunteered for the open Member at Large position. Barbara Saya moved that the slate be accepted; Charles Kimbrell seconded. The motion passed unopposed.

* The attached Annual Meeting Agenda documents Board Member responsibilities, position appointments and meeting particulars.

President Dan Jones called for a move to adjourn which was made by Raymond Peabody and passed unopposed.

Meeting adjourned at 9:15 p.m.

Respectfully submitted by,

Carol Driscoll

Carol Driscoll, Secretary

Attachments: Agenda, Annual Report, Announcement, Treasurer's Report

ANNUAL MEETING AGENDA; October 19, 2015, 7:00 p.m.

7:00 Residents See Treasurer before taking a seat.

- Sign-in and dues collection (\$10 per household); October 2015 – October 2016.
- Collect a door prize raffle ticket
- Refreshments, Agenda, miscellaneous reports, Trivia Quiz & pencils at rear of room

7:10 Introductions (brief):

- Board Members, Hosts, Guests if any
- Residents – self introductions; name and how long been in neighborhood

7:30 Speaker presentation:

- Detectives Verlanda Natewa & Dee Candelaria, APD White Collar Crimes Unit

8:05 Reports

- Annual Report by President Dan Jones
- Treasurer's Report by Cynthia Klaila
- Secretary's Report; Carol Driscoll invite vote to forego reading 2014 minutes.

8:25 Open Forum:

- Invitation to residents to share concerns, etc.
- Door prizes – have your raffle tickets ready - draw for winners .
 - Trivia Quiz
- Election of slate of five (5) officers - actual positions to be appointed at first Board Meeting.
 - Nominations of self (or others) from floor to serve on Board.
 - Board meets about every 8 weeks or less for 1.5 to 2 hours at the home of a member.
 - Acceptance of nominees by vote of attendees who are residents and members of SGANA.
 - The **President** is responsible for establishing agendas for and conducting meetings, and is the primary contact for the Association. Dan Jones currently serves in this position.
 - The **Vice President** acts in the absence of the President. Margaret Johnson currently serves in this position.
 - The **Treasurer** collects, protects and disburses Association funds. Passes auditable records to her/his successor. Cynthia Klaila currently serves in this position.
 - The **Secretary** records complete minutes of all Board and General meetings and passes them to her/his successor. Carol Driscoll currently serves in this position.
 - The **Member at Large** provides continuity to succeeding Boards. Rick Brittain has been serving in this position and is stepping down.

**SAN GABRIEL AREA NEIGHBORHOOD ASSOCIATION ANNUAL REPORT
OCTOBER 20, 2014 - OCTOBER 19, 2015**

4 Sponsored Events:

- 2014 Annual Meeting; speaker program, door prizes, open forum and election of officers.
- April 25, 2015 Keep America Beautiful Day; active participation by some Board members
- June 13, 2015 Annual Neighborhood Yard Sale; known participating households about 13; all publicity; Albuquerque Journal, signage, maps, lists, etc. Distribution done through NextDoor.
- August 22, 2105 Annual Block Party and Movie Night; in collaboration with Passage Community Outreach and Mitchell Elementary School; attendance ~ 100.

Publications:

- Newsletters; November 2014 and May 2015, and October 2015.
- Flyers, notices and signage for Yard Sale, Block Party and Annual Meeting.
- Extensive use and promotion of NextDoor Neighborhood; participation now at 86
- <http://www.swcp.com/sgana/>

Initiatives:

- Block Party/Movie Night - collaborated with Passage Community Outreach and Mitchell Elementary School to promote neighborhood and support the school with contribution of supplies.
- Treasurer enhanced a database to provide:
 - ✧ Treasurer with status of dues payments.
 - ✧ Board with resident contact information.
 - ✧ Acknowledgment of dues receipts to residents.
- Treasurer and President worked extensively with Bank of Albuquerque to establish a new bank account when security of former account was determined to be at risk.
- Initiated outreach to local businesses:
 - ✧ Walking tours to meet and encourage participation of business for neighborhood enrichment.
 - ✧ Publicize businesses by way of SGANA newsletter interviews.
- Continued practice of Trivia Quiz with prize awarded to Annual Meeting attendee with most correct answers.
- Encouraged resident participation in Mitchell School outreach events, and support of staff and students through attendance, volunteerism and/or use of email and Nextdoor notifications.
- Discontinued SGANA email database for sending bulletins and notices and items of interest while promoting use of NextDoor Neighborhood
- Maintained liaison with APD's Crime Prevention Specialist at Foothills Sub-Station.
- Met all reporting requirements to city and state agencies.
- Maintained newsletter calendar of neighborhood events; published in newsletters and promoted in Nextdoor Neighborhood.
- Continued development of procedural documentation of Board responsibilities, report submissions, etc.



You

SGANA

San Gabriel Area Neighborhood Association October 2015

Annual Meeting & Election of Officers:

Concerned about phone, email or Internet scams? Come to the Annual Meeting and learn from our main speaker Detective Jennifer Weber of the APD White Collar Crime Unit how to protect yourself. This is also the time when all San Gabriel residents and business owners or managers have an opportunity to come forward, meet the neighbors, find out how your dues are spent, make your voice heard and have some fun. Details are as follows:

- ✧ **Date & time - Monday October 19 at 7:00 pm**
- ✧ **Location - Please note**, we are meeting in the **Social Hall** at **Berean Baptist Church**, 3800 Eubank Blvd. The Hall is the wing just north of the church building.
- ✧ Easiest approach - from the south as this will permit you to avoid making a u-turn on Eubank to get into the church parking lot.
- ✧ An opportunity to pay your 2015-2016 annual dues
- ✧ Reports from your President, Treasurer and Secretary.
- ✧ Opportunities to support Mitchell Elementary School.
 - ✧ Your Board Members will collect and deliver any school supplies you bring. See list on reverse.
- ✧ Refreshments will be provided.
- ✧ Door prizes - new and different this year.
- ✧ Trivia Quiz - winner must be present to claim a prize.
- ✧ Election of officers - see reverse for details.

Do consider "running for office" or becoming part of the Board in some way. You don't have to be a long time resident of the neighborhood to participate on the Board. New ideas are always welcome, as is participation from business owners and managers.

Board meetings are about 1.5 hours long and are held 6 to 8 times a year at the home of one of the Board Members. Please contact any of the current members if you would like to know more. Their contact information is on page 2.

Board Contact Information

President -- Dan Jones
814-4412 or abqdanj@gmail.com
Vice-President - Margaret Johnson
293-6380 or lullyjohnson@comcast.net
Treasurer -- Cynthia Klaila
615-3920 or 1nanack@gmail.com
Secretary/Newsletter Editor - Carol Driscoll
980-0472 or caroldriscoll01@Comcast.net
Member-at-large - Rick Brittain
553-0922 or rick@passageabq.com

TREASURER'S REPORT 2014-2015
SAN GABRIEL AREA NEIGHBORHOOD ASSOCIATION

Balance on hand from 10/19/2014					
Income/Dues:					
	20-Oct	\$ 90.00		\$ 713.07	(\$709.08 checking plus \$3.99 petty cash)
	25-Nov	\$ 20.00			Dues collected at annual mtg
	12-Dec	\$ 80.00			Dues
	5-Jan	\$ 30.00			Dues
	7-Mar	\$ 10.00			Dues
	27-Apr	\$ 19.20			Checks reimbursement by bank
	5-Jun	\$ 10.00			Dues
	16-Jun	\$ 40.00			Dues
	30-Jun	\$ 10.00			Dues
	9-Jul	\$ 10.00			Dues
	13-Jul	\$ 10.00			Dues
	6-Aug	\$ 10.00			Dues - cash (add to petty cash)
	17-Oct	\$ 20.00			dues - includes \$10 for 2016
	19-Oct	\$ 20.00			dues - includes \$10 for 2016
Expenses:					
	21-Apr	\$ (19.20)			Deluxe checks X 2
	# 1061 1-May	\$ (167.30)			Carol Driscoll rmbmsnt (printing, corporate filing fee)
	# 1062 18-Jun	\$ (84.26)			Carol Driscoll reimbursement (printing)
	# 1063 24-Sep	\$ (100.00)			Climbing Wall on 8/22/15
	# 1064 24-Sep	\$ (20.07)			Margaret Johnson rmbmsnt (Blk Party waters)
	# 1065 24-Sep	\$ (73.58)			Carol Driscoll rmbmsnt (Journal ad, printing)
Fiscal Year Activity				\$ (85.21)	
Current SGANA Balance	Today			\$ 627.86	(Includes \$13.99 in petty cash)
				\$ 613.87	Checking balance

Balance on hand as of 10/19/15:	
Checking account	\$ 613.87
Petty cash	13.99
TOTAL	\$ 627.86

M. Wells
10/19/15