

San Gabriel Area Neighborhood Association
Oct. 91 - Version 1.0
(Revised October 24, 2006; October 21, 2013)

SAN GABRIEL AREA NEIGHBORHOOD ASSOCIATION

ARTICLE I - NAME

The name of this group shall be the San Gabriel Area Neighborhood Association.

ARTICLE II - PURPOSE

The purpose of this group shall be to enhance that area of the City of Albuquerque, Bernalillo County, State of New Mexico bounded on the North by Montgomery Boulevard; on the South by Comanche Street; on the West by Eubank Boulevard; and on the East by Morris Street. Specifically, the purpose will be to promote a better neighborhood and community through group action, so that the quality of life in the area shall be in keeping with the social, environmental, and cultural needs of the residents.

ARTICLE III - MEMBERSHIP

Section 1. Any person or legal entity who is a resident within, owns property within, or operates a place of business within the boundaries of the San Gabriel Area Neighborhood Association shall be eligible to become a member of this association. There shall be one (1) voting membership for each member household and each member business. If a property is a rental both the renter and the owner may each hold memberships. No member, person or legal entity shall have or control more than one (1) vote.

Section 2. Dues amount shall be set upon a recommendation by the Board Members and ratified at an Annual Meeting by two-thirds of those in attendance.

Section 3. The Association shall conduct an annual enrollment of members in the month of October. New memberships shall be available at any time. Old memberships expire the last day of October.

ARTICLE IV - DIRECTORS AND OFFICERS

Section 1. A Board of Directors consisting of five members shall be the governing body of this association and shall be elected by the Association's general membership at the annual meeting. The Directors shall be residents and domiciliaries within the boundaries of the San Gabriel Neighborhood Association.

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Section 2. At the conclusion of their term, the Board of Directors shall elect one of their number to serve as Director-at-Large in the following administration. The purpose of this is to insure continuity on the Board of Directors.

Section 3. At the first annual meeting, the membership shall elect five Directors. At subsequent annual meetings, the membership shall elect four Directors.

Section 4. Officers of the Association shall be President, Vice President, Secretary, Treasurer, and Director-at-Large. They shall be elected by the Board of Directors immediately following the annual meeting and shall assume office at that time. Only members of the Board of Directors shall be eligible to be officers of the Association.

Section 5. The term of each board member/officer is one year.

Section 6. There shall be no limit on how many terms a board member can serve, consecutive or otherwise. (October 24, 2006)

Section 7. Vacancies occurring in any office shall be filled for the unexpired term by a majority vote of the Board of Directors.

Section 8. Any officer may be removed from office by a majority of the membership, when in its judgment the best interests of the Association would be served thereby.

Section 9. Nominations for the Board may be submitted by any member of the Association at least five days in advance of the annual meeting. Nominations will also be accepted from the floor at the time of elections with the consent of the candidate being nominated.

ARTICLE V - OFFICERS DUTIES

Duties of the Officers include, but are not limited to, the following:

President:	Establishes agendas for and conducts meetings.
Vice President:	Acts in the absence of the President.
Treasurer:	Collects, protects and disburses Association funds. Passes auditable records to successor.
Secretary:	Records complete minutes of all meetings and passes same to successor.
Director-at-Large:	Provides continuity to succeeding Boards.

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ARTICLE VI - COMMITTEES

Section 1. The membership may establish necessary committees at any meeting. The President may also establish such committees. Committee chairpersons shall be appointed by the President.

Section 2. No report, recommendation or other action shall be considered as the act of the Association unless and until it shall be approved by the Board of Directors or by the general membership at a membership meeting.

ARTICLE VII - MEETINGS

Section 1. The annual meeting shall be held in the month of October at a time and place determined by the Board of Directors. The annual Board meeting shall be held immediately thereafter.

Section 2. The annual meeting shall be held within one mile of the Association boundaries. Five days advance notice of the annual meeting shall be given to all residents and businesses by flyer, mail or prominently posted signs. No addition, deletion or amendment to these bylaws shall be made and no election shall be held at any meeting unless it is so advertised. The bylaws may be amended by a two thirds (2/3) vote of the members present at an advertised meeting.

Section 3. A quorum of the members shall consist of five members. A quorum of the Directors shall consist of three Directors. A majority vote of a quorum shall constitute approved action by and of the Association. No member of the Association may vote by proxy.

Section 4. The Board of Directors has the option of requiring written ballots with proof of membership in the Association.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

Robert's Rules of Order shall govern the Association in all cases in which they are applicable and in which they are not in conflict with these bylaws.

ARTICLE IX - POLITICAL ACTIVITIES (October 21, 2013)

Section 1. The San Gabriel Area Neighborhood Association (SGANA) is a non-political organization and no Association funds or activities should be used to promote, or give the impression of promoting, political candidates.

Section 2. Political candidates are welcome to attend Association meetings and activities but will not

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be given a formal forum for addressing the Membership. If a candidate asks permission or is invited to an Association meeting or activity, then the opposing candidate shall be invited to the same meeting or activity.

Section 3. No political signage or campaign materials shall be distributed at Associations functions.

Section 4. No candidate shall be promoted or endorsed in any Association publication.

Section 5. Incumbent elected officials and/or their professional constituent relations staff may address the Membership on current issues, legislative updates or services available to constituents.

Section 6. The Board of Directors may choose to host, sponsor, or co-sponsor forums where candidates for public office can address the membership in a structured environment. All candidates in a given race must be invited to participate with equal time given to each candidate. A candidate may choose to send a surrogate to represent them. Whenever possible, the Board shall enlist a neutral third party (i.e. League of Women Voters) to moderate such a forum.